

**TELECONFERENCE  
FUNERAL DIRECTORS EXAMINING BOARD  
MINUTES  
MADISON, WISCONSIN  
July 8, 1999**

**PRESENT:** Roy Pfeffer, Rick Unbehaun, Daniel Densow, W. Robert Cress, Peter Schils, (by telephone conference)

**ABSENT:**

**STAFF PRESENT:** Cletus Hansen, Jacquelynn Rothstein, Becky Fry

**GUESTS:** Assistant Attorney General, Bruce Olsen

**CALL TO ORDER**

The meeting was called to order at 9:05 a.m. by Roy Pfeffer, Chair. A quorum of five members was present.

Clete Hansen informed the Board of an amendment to the agenda, adding in open session item #7 "Certificates of Good Standing."

**RECESS TO CLOSED SESSION**

**MOTION:** Peter Schils moved, seconded by Daniel Densow, to convene the meeting in Closed Session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by the Board or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, monitoring issues, reinstatement requests, extension requests, examination challenges, deliberations on stipulations that may be signed after printing of the agenda, pending applications, and disciplinary proceedings. Motion carried unanimously by a roll call vote: Robert Cress-yes; Daniel Densow-yes; Rick Unbehaun-yes; Peter Schils-yes; Roy Pfeffer-yes.

Open Session recessed and the Closed Session convened at 9:09 a.m.

**CLOSED SESSION**

The Board deliberated on issues relating to stipulations, and consulted with legal counsel and Assistant Attorney General Bruce Olson.

**RECONVENE IN OPEN SESSION**

**MOTION:** Peter Schils moved, seconded by Rick Unbehaun, to reconvene in Open Session at 10:08 a.m. Motion carried unanimously.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Peter Schils moved, seconded by Daniel Densow, that the dates of the proposed existing permit stated in the proposed stipulation between Service Corporation International, Inc. (SCI) and the Wisconsin Funeral Directors Examining Board, submitted by fax, July 6, 1999, of March 31, 2000 be amended to read October 31, 1999, and the date that the SCI funeral establishments will cease all operations, should the sale or disposition of its interests in any and all Wisconsin cemeteries not occur, will be amended to read November 1, 1999. Motion carried unanimously.

Bruce Olsen asked for the Board's authorization for Clete Hansen to sign, on the Board's behalf, the stipulated order between SCI and the Board. The Board indicated their approval and authorization.

### **CHOOSE A MEETING DATE TO REPLACE THE PREVIOUSLY-SCHEDULED DATE OF JULY 13, 1999**

The Board agreed on Wednesday, August 11, 1999, as the next meeting date of the Funeral Directors Examining Board.

The Complaint Screening Panel will convene by telephone conference at 2:30 p.m. on July 19, 1999.

Clete Hansen informed the Board that the new public member on the Board is Bonnie Gift of Fennimore, Wisconsin. Peter Schils requested that Clete Hansen send him a copy of the welcome letter that is sent to new Board members.

### **CERTIFICATES OF GOOD STANDING**

Clete Hansen informed the Board that Senator Gary George will sponsor the bill relating to the Certificate of Good Standing.

The Board tabled further discussion of this item until the next meeting.

### **ADJOURNMENT**

**MOTION:** Rick Unbehaun moved, seconded by Peter Schils, to adjourn the meeting at 10:21 p.m. Motion carried unanimously.